

GroupWise Import Utility 2.0 for Microsoft Outlook

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1.0 Product Overview

The GroupWise[®] Import Utility for Microsoft* Outlook* imports your Outlook PST (Personal Folder Storage) files into your GroupWise mailbox or archive.

Refer to the *GroupWise Import Utility Quick Start* (ImportUtilityQuickStart.pdf) for usage instructions.

2.0 Known Issues

2.1 Duplicate Contacts

If you import multiple PST files that have the same entries in their Contacts folders, duplicate entries are created in the GroupWise Contacts folder.

2.2 Limitations on Recurring Items

Recurring items are stored in GroupWise as multiple, individual items, rather than as a single recurring item. The Migration Utility stops creating GroupWise items for recurring Exchange items after 365 days or 20 years. For example, a recurring item every day with no end date would be scheduled one year in advance, and an anniversary with no end date would be scheduled for the next 20 years. Items extending beyond these limitations must be rescheduled manually.

3.0 Additional Documentation

In addition to this Readme, see the *GroupWise Import Utility Quick Start* (ImportUtilityQuickStart.pdf in the installation directory). See also the *GroupWise Migration Guide for Microsoft Exchange* on the [GroupWise 6.x Gateways page \(http://www.novell.com/documentation/gw6xgate/index.html\)](http://www.novell.com/documentation/gw6xgate/index.html) for complete information about migrating from Exchange to GroupWise.

4.0 Documentation Conventions

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